



GUIDE TO REDUCING RISK OF COVID-19

RISK AS-

SESSMENT OF WORKPLACE

IMPLEMENTATION MEASURES TO REDUCE RISK

ALL CLIENTS WERE PROVIDED THIS INFORMATION VIA EMAIL & WEBSITE ON
August 17th, 2020

POINTS OF CONGREGATION:

- **Building Policies** – Below policies will be practiced in dance studio building on Shawnigan Lake School campus and the Shawnigan Lake Community Centre.
 - All fitness equipment (mats, balls and exercise bands) will not be used during September and reassessed after that.
 - Students will be instructed not to touch any surfaces within the building during classes
 - Students will be instructed to practice social distancing within the building
 - Students will be instructed to use hand sanitizer upon entry and exit of the building. Hand sanitizer will be provided.
 - Bottles of approved cleaner will be available in each room with disposable cloths for wipe down and disposal.
 - Students age 6 years and up must enter the building on their own. Students under the age of 6 years may be accompanied by one guardian. Guardian's will only be permitted to wait with child until the child enters the studio. Guardians will then exit the building.
 - Arrival times – Students & Guardians will not be permitted in the building until a few minutes prior to class time. Students will need to arrive ready with only the supplies needed for class.
 - Foyer and lobby waiting rooms will be unavailable at this time.
- **Dance Studios**

- The high touch surfaces within the studios will be wiped down between each class.
- **FOYER/LOBBY – CLOSED AT THIS TIME**
- **Washrooms**
 - Washrooms will be thoroughly cleaned each night.

CLOSE PROXIMITY ACTIVITIES

- Dance Classes
 - Upon entering the building, all students will use hand sanitizer.
 - Personal items will be placed in sanitized bins and lining up the against the wall in the studio
 - Students will be encouraged to social distance from each other. Dance squares will be marked on floor indicating 2 meters apart for students to use as a guideline.
 - Students 10 years and over will be permitted to use the ballet barre. Ballet barre will be sanitized prior to each class.
 - Studios will have windows open to encourage air flow. We will not be using the A/C at this time.

HIGH TOUCH SURFACES

- The following high touch surfaces will be wiped down after each class.
- Door Knobs
- Ballet Barres
- Light Switches
- Sink Facet (SLCC)
- Stereo Equipment
- Thermostat

ADDITIONAL CLEANING & HYGIENE

- The studios will be stocked with oxygenic and disposable cloths for additional cleaning of surfaces.
- All staff will be up to date on staff policies with regards to sanitization of workspace and hygiene.
- Buildings will have an entry door and an exit door to promote the safe flow of people in the building.

MAINTENANCE OF PHYSICAL DISTANCING

- The studio has been measured and dance squares will be taped out at the required distance
- Students under the age of 5 may be accompanied by 1 guardian. All students 5 years and older must enter the building alone.
- Class sizes will be limited to ensure physical distancing can occur.
 - o SLS maximum 12.
 - o SLCC maximum 8.

RISK ASSESSMENT FOR RESUMING OPERATIONS

- All staff will be updated on new policies with regard to Covid-19
- Restart of Programs – BN staff will ensure that all protocols are in place as stated above prior to resuming classes in September 2020
- Students who do not feel comfortable returning to the dance studio can follow along at home via Zoom